

**Lao People's Democratic Republic**  
Peace Independence Democracy Unity Prosperity  
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Ministry of Education and Sports

No. 0677/MoES.PD  
Vientiane, 16 February 2015

**Ministerial Decision**  
**on the Appointment of the Management Committee for the Basic Education**  
**Quality Uplifting and Access Expanding in Lao PDR (BEQUAL) Program**

- Referring to Prime Minister Decree on Organization and Activities of the Ministry of Education and Sports No. 282/PM, dated 07 September 2011;
- Referring to Notification on Programme Approval from the Ministry of Planning and Investment No. 1599/MPI, dated 11 July 2014;
- Referring to the Memorandum of Understanding (MOU) concerning the “Basic Education Quality Uplifting and Access Expanding in Lao PDR” Program dated 28 January 2015;
- Based on the proposal of the Department of Planning dated 7 January 2015.

**The Minister of Education and Sports**  
**Decides as follows:**

**Article 1:** To appoint the Management Committee for the “Basic Education Quality Uplifting and Access Expanding in Lao PDR” Program.

**1. The Program Steering Committee comprises the following persons:**

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| 1) Vice-Minister of Education and Sports   | Chairman      |
| 2) Charge d’Affaires, Consultant in Cooperation and Development from Australian Embassy in Lao PDR | Co-Chairman   |
| 3) Vice-Minister of Planning and Investment  | Vice-Chairman |
| 4) Vice-Governor, in charge of leading the socio-cultural affairs                                  | Member        |
| 5) Charge d’Affaires of European Union (EU) to Lao PDR   | Member        |
| 6) Director General of Cabinet of Ministry of Education and Sports                                 | Member        |
| 7) Director General of Department of Planning of Ministry of Education and Sports                  | Member        |
| 8) Director General of Department of Primary and Pre-School Education, MoES                        | Member        |
| 9) Director General of Department of Teacher Training, MoES  | Member        |
| 10) Director General of Department of Finance, MoES  | Member        |

- 11) Director General of Department of Organization & Personnel, MoES Member
- 12) Director General of Department of Foreign Relations, MoES Member
- 13) Director General of Department of Inspection, MoES Member
- 14) Director of Research Institute of Education Science, MoES Member

**2. The Program Implementing Technical Committee comprises the following persons:**

- 1) Director General of Department of Planning, Ministry of Education and Sports Chairman
- 2) First Secretary, in charge of cooperation and human resource development, Australian Embassy in Lao PDR Co-Chairman
- 3) Deputy-Director General of Department of Primary and Pre-School Education Vice-Chairman
- 4) Head of Working Team from European Union to Lao PDR Member
- 5) Director of ICT Center for Education and Sports, MoES Member
- 6) Deputy-Director General of Department of Teacher Training, MoES Member
- 7) Deputy-Director General of Department of Organization & Personnel, MoES Member
- 8) Deputy-Director General of Department of Inspection, MoES Member
- 9) Deputy-Director General of Department of Finance, MoES Member
- 10) Director of National Education Standard and Quality Assessment Center, MoES Member
- 11) Deputy-Director of Research Institute of Education Science, MoES Member
- 12) Deputy-Director General of Department of International Cooperation, Ministry of Planning and Investment Member
- 13) Director of Provincial Department of Education and Sports Member
- 14) Directors of Teacher's Colleges countrywide Members

**3. The Program Secretariat consists of the following persons:**

- 1) Deputy-Director General of Department of Planning, Ministry of Education and Sports Chief
- 2) Deputy-Director General of Department of Primary and Pre-School Education, MoES Deputy-Chief
- 3) Deputy-Director General of Department of Teacher Training, MoES Deputy-Chief
- 4) Chief of Research and Summary Division, Cabinet, MoES Member
- 5) Chief of Project Management Division, Dept of Planning, MoES Member
- 6) Chief of Planning Division, Department of Planning, MoES Member
- 7) Chief of Primary Education Division, Department of Primary and Pre-School Education, MoES Member

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| 8) Chief of Teacher Training Division, Department of Teacher Training, MoES  | Member |
| 9) Chief of Monitoring & Evaluation Division, Department of Inspection, MoES | Member |
| 10) Chief of Administration Division, Department of Planning, MoES           | Member |
| 11) Chief of Human Resource Development Office, MoES                         | Member |

**Article 2:** The Management Committee for the “Basic Education Quality Uplifting and Access Expanding in Lao PDR” Program shall have the following rights and duties:

**1. Program Steering Committee:**

- 1) Lead and monitor macro issues;
- 2) Guide the holding of meeting in every six months;
- 3) Give advices on financial and strategic matters of the program;
- 4) Encourage, follow-up, monitor and evaluate the progress in the implementation of the program;
- 5) Have the right to suitably appoint additional technical committee in necessary case;
- 6) Report to the Government and development partners based on requirement.

**2. Program Implementing Technical Committee:**

- 1) Organize joint-discussion meeting, once in every 3 months (or more as may be required);
- 2) Prepare the plans for implementing the program activities on a quarterly, six-monthly and annual basis to ensure the achievement of the planned objectives of the program;
- 3) Report the progress of the program to the Program Steering Committee and to the Education Sector Working Group for information in each period;
- 4) Draw lessons acquired from the implementation of the program so as to make the program implementation more and more effective;
- 5) Perform other duties as assigned by the Program Steering Committee.

**3. Program Secretariat:**

- 1) Assist the Program Steering Committee and the Program Implementing Technical Committee in their works;
- 2) Coordinate with Departments, Ministry-Equivalent Agencies and other parties which are concerned with the program;
- 3) Organize meetings for research, discussion and presenting opinions relating to the program and summarize and report to all parties concerned for information in each period;

- 4) Undertake the monitoring and evaluation of the progress of the implementation of the program;
- 5) Perform other duties as assigned by the Program Steering Committee and the Program Implementing Technical Committee to ensure the achievement of the planned objectives and goals of the program.

**Article 3:** The appointed committee prescribed in Article 1 above shall allocate the tasks and responsibilities to the concerned Departments and appointed persons in a detailed manner.

**Article 4:** The budget for funding the activities of the program shall be provided from the grants of the Australian Government and international organizations.

**Article 5:** The Cabinet of the Ministry of Education and Sports, Department of Organization and Personnel, Department of Planning, Department of Primary and Pre-School Education, Department of Teacher Training, Department of Inspection, Department of Finance, Research Institute of Education Science, National Education Standard and Quality Assessment Center and all concerned parties of all levels shall be charged with the implementation of this Ministerial Decision, each according to its responsibilities.

**Article 6:** This Ministerial Decision is effective from the date it is signed.

**Minister of Education and Sports**

(signed and sealed)

**Dr. Phankham VIPHAVANH**

**Copy to:**

- Cabinet of Ministry of Education and Sports	01 copy
- Department of Organization and Personnel	01 copy
- Department of Planning	01 copy
- Department of Primary & Pre-School Education	01 copy
- Department of Teacher Training	01 copy
- Other concerned Departments and Parties	01 copy
- Filing	02 copies